

RUSPIDGE and SOUDLEY PARISH COUNCIL

Dear Councillor,

You are hereby summoned to attend
a meeting of the Ruspidge and Soudley Parish Council:
at Ruspidge Memorial Hall **7.30 pm** on Tuesday **May 13th, 2025.**

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Roland Dowding

Clerk of the Council

Email: info@ruspidgesoudley-pc.gov.uk

Tel: 01594 825 343

AGENDA

➤ **7.30 p.m. Public participation period.**

- 5.1. To receive apologies for absence. Members to submit apologies.
- 5.2. To record any declaration of personal or prejudicial interest.
- 5.3. Acceptance of the Minutes of the Council meeting held on the **8th of April 2025** other than those recording exempt matters.
- 5.4. **Matters Arising** from the Minutes.
- 5.5. **District Councillor** - to report, as necessary.
- 5.6. **County Councillor**- to report, as necessary.
- 5.7. **Planning Matters** - the Planning Schedule for February to be tabled at the meeting.
- 5.8. **Financial Matters** - to approve the accounts presented for payment, the financial report for March is to be tabled at the meeting.
- 5.9. **Internal Audit Review** - After receipt of the audit undertaken by Sharon Holmes of Sjs Accountancy Services in April 2025. The members present will review the audit report. Any questions regarding the report.
- 5.10. **AGAR COMPLIANCE.** Section one, assertions two & six. To note, Members had considered the internal audit arrangements when adopting the Financial Regulations and Risk Assessment at the April Meeting 2025.
- 5.11. **AGAR SECTION ONE.** Council to approve by resolution, the Audit Annual Return, Section 1, Annual Governance Statement 2024/25 and for the Chairman & Clerk to sign.
- 5.12. **AGAR SECTION TWO.** Council to approve by resolution, Section 2, Accounting Statements 2024/25. Signed and dated by the Clerk before submitting to Council for approval (as per audit regulations). Section 2 to be signed & dated by the Chairman.

- 5.13. **EXERCISE OF PUBLIC RIGHTS.** Members to note the public rights inspection of the Councils accounts is 16th June to 25th July 2025 inclusive.
- 5.14. **Woodland View Play Area** – Consideration of toddler slide for Woodland View play area.
- 5.15. **Blue Rock Trail Signage** – BRT Signage at the Soudley entrance to the trail needs replacement or removal. Members note, the signage was original created by the original BRT partnership and the sign is now owned by the Forestry Comision England and is sited on their land.
- 5.16. **Community Speed Watch SNEYD WOOD** – Cllr. Tony Matthews to update the members.
- 5.17. **Liaison's Report for Soudley Village Hall** – Presented by Cllr. Norman Snell.
- 5.18. **CORRESPONDENCE**
All relevant correspondence whether specifically dealt with under agenda items, or not, has been forwarded via email to all Councillors. Any concerns regarding the receipt of correspondence.
- 5.19. To agree the date of the next meeting and APM is scheduled for **Tuesday, 10th June 2025** in the **Soudley Village Hall**. The deadline date for the agenda is **Monday, 2nd June 2025**.
- 5.20. For confidential matters, to determine by motion that the Press and Public be excluded from the meeting for the remaining business of the Council in accordance with Standing Order 10.xi (Adopted 2020).